



NATIONAL REFINERY LIMITED

7-B, Korangi Industrial Zone, Korangi, Karachi-74900, (Pakistan)
P.O.Box No. 8228
PABX: 5064981-86 Dir. 5060842 Fax No. (92-21) 5054679 & 5054663

NRL-FAF-LRU-001
Rev.: # 00
Dt.: 28-07-2003

Request For Quotation

Tel :
Fax :
Vendor No. 102518

Our Ref No. 46912

No. 6000167919

Dated 23.06.2025

Please return this form duly completed and signed by authorized person in the sealed envelope. The due date for submission of tenders is

Due Date: 08.07.2025

PLEASE DROP YOUR QUOTATION IN BOX NO. _____

 MANAGER LOCAL PURCHASE

Please quote your lowest prices for the following items. Your offer should remain valid for 45 DAYS. Please drop your quotation in above mentioned Box No. kept at NRL Reception Office. Please quote your GST No. and mention prices are inclusive or exclusive of GST. If not it will be assumed to be inclusive.

Delivery: * Free delivery at our Ware House
Requirement: * Within 7 days of our Purchase Order

* Collect Ex-Your Shop/Premises
* Immediate

Item	Material	Description	Unit	Quantity	Unit Pr.	Sales Tax	Total Amount Inclusive GST
00010	26-027-086	<p>SODA CAUSTIC LIQUID.</p> <p>SPECIFICATION:</p> <p>CONCENTRATION : 50% MIN</p> <p>SODIUM CHLORIDE (NaC l) : 1% MAX</p> <p>SODIUM CARBONATE 9 Naco3) : 3% MAX</p> <p>IRON OXIDE (Fe2 C3) : 0.05% MAX</p> <p>ALUMINUM OXIDE (Al2O3) : 0.08% MAX</p> <p>SILICA DIOXIDE (SiO2) : 0.01 MAX</p> <p>MERCURY (Hg) : PPM. 1.5% MAX.</p> <p>NOTE :</p> <p>1. PLEASE QUOTE PRICES ACCORDING TO OUR SPECIFICATION PREFERABLY ON OUR REQUEST FOR QUOTATION, HOWEVER OFFER ON THE SUPPLIER'S OWN FORMATE/LETTER HEAD WILL ALSO BE ACCEPTABLE.</p> <p>2. CUTTING/ALTERATION IN THE RFQ MUST BE AVOIDED AS FAR AS POSSIBLE. HOWEVER IN CASE CUTTING/ALTERATION IS INEVITABLE, THE SAME MAYBE CARRIED OUT WITH PROPER SIGNATURE/STAMP OF THE SUPPLIER.</p> <p>3. IF YOU DO NOT MENTION G.S.T IN YOUR QUOTATION, IT WILL BE ASSUMED TO BE INCLUSIVE.</p> <p>4. PLEASE MENTION YOUR NTN & GST NO. AS WELL AS OUR GST AND NTN NO. ON ALL OF YOUR SALES TAX INVOICE AS PER GOVT INSTRUCTION.</p> <p>5. ENTRY OF CNG / LPG FITTED VEHICLES ARE NOT ALLOWED INSIDE NRL PREMISES DUE TO SAFETY REQUIREMENT. THE SUPPLIERS ARE THEREFORE ADVISED TO DELIVER THE ORDERED MATERIALS THROUGH NON CNG/LPG FITTED VEHICLE</p> <p>6. THE VEHICLES DELIVERING GOODS MUST HAVE VALID FITNESS CERTIFICATE (IF APPLICABLE) VALID/ORIGINAL DRIVING LICENCE OF THE DRIVER & VALID/ORIGINAL</p>	MT	1,000			

YOUR REF. NO.

DATE:

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AUTHORIZED SIGNATURE



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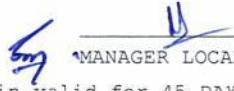
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* Immediate

Item	Material	Description	Unit	Quantity	Unit Pr.	Sales Tax	Total Amount Inclusive GST
		CNIC OF OTHER STAFF OF THE SUPPLIER.NRL SAFETY & SECURITY PROCEDURES MUST BE STRICTLY FOLLOWED BY DRIVERS & ALL OTHER STAFF OF THE SUPPLIER 7. QUOTATION ARE TO BE SUBMITTED PREFERABLY IS SEALED ENVELOP PROVIDED BY NRL ALONG WITH THIS RFQ HOWEVER IF SUPPLIERS ARE SUBMITTING OFFER IN THEIR OWN ENVELOPE,REFERENCE NO WITH DESCRIPTION OF MATERIAL AS MENTIONED IN OUR RFQ MUST BE MENTIONED ON THE ENVELOPE. 8. QUOTATION RECEIVED ON FAX & E-MAIL WILL NOT BE CONSIDERED. 9. QUOTATIONS MUST BE SIGNED BY AN AUTHORIZED REPRESENTATIVE AND MUST BE STAMPED WITH COMPANY STAMP. 10.ORDER FOR PARTIAL QUANTITY MAY ALSO BE PLACED BASED ON LOWEST QUOTED RATES OF EACH ITEM BY DIFFERENT SUPPLIER. 11.OTHER TENDER TERMS AND CONDITIONS ARE ALSO ATTECHED.					

YOUR REF. NO.

DATE:

PAGE 2 OF 2

AUTHORIZED SIGNATURE

NATIONAL REFINERY LIMITED

7-B, KORANGI INDUSTRIAL AREA, KORANGI, KARACHI.
PHONE: PABX- Direct # 35060842- 35060608 (Ext. 2478 / 2235);
UAN: 111-675-675 FAX: 35054679, 35054663

TERMS AND CONDITIONS**FOR SUPPLY OF CAUSTIC SODA LIQUID**

(TENDER REF. PUR/46912 - DUE ON: 08-07-2025 AT 3:00 P.M.)

1. SPECIFICATION.

Concentration	: 50% Min
Sodium chloride (NaCl)	: 1% Max
Sodium carbonate (NaCO ₃)	: 3% Max.
Iron Oxide (Fe ₂ O ₃)	: 0.05% Max.
Aluminum Oxide (Al ₂ O ₃)	: 0.08% Max
Silica Dioxide (SiO ₂)	: 0.01 Max
Mercury (Hg)	: PPM. 1.5% Max

2. QUANTITY REQUIRED: 1000 METRIC TON.

Above quantity is required for one-year period (effective from the date of issue of Purchase Order). Supplies will be required in monthly installments as per our requirement or as and when required by NRL. The quantity may be increased or decreased as per our requirement or validity of our Purchase Order may be extended or shortened.

3. MODE OF SUPPLY.

Supplies to be made as per specification given above and will be subject to inspection/testing by NRL. Supplies not as per specification will not be accepted and will be subject to replacement at supplier's own risk and cost. Supplies to be made in rubber lined Tankers of 20 MT capacity each on 50% concentration basis. Supply of approximately One Tanker of 20 MT capacity per week may be required, which may be increased /decreased as per our requirement. Supplies must not be made on Saturdays, Sundays and Gazetted holidays except for emergencies. NRL will issue schedule for the supply for each month at least 3 – 4 days in advance, which must be followed strictly. The schedule may also be revised due to revision in requirement for which the supplier will be informed in advance. Further the supplier may also be required to supply the chemical in addition to monthly schedule due to some emergencies, which must be complied.

NOTE:-

Further it is to be noted that Tanker / vehicle must arrive / reach NRL premises early in the morning on schedule date preferably report at NRL main gate before 9 : 00 A.M. for timely lab testing / decanting and to ensure our safety requirement.

4. WEIGHT.

Weight as per our weighbridge and our Laboratory test will be final and binding.

5. SAFETY REQUIREMENT.

Being corrosive and toxic in nature and to avoid any hazard inside the refinery premises, it is required that all tank lorries directed to NRL for supply of Caustic soda liquid should meet the following NRL safety requirements.

- Tank Lorries be in road worthy condition w.r.t tyres, brakes, steering, engine etc.
- Tank lorries should be equipped with fire extinguisher.
- Tank lorries should have spark arrestor at the silencer and seat belt for the driver and co-driver.
- Battery terminals must be tightened and should be properly covered/sealed.
- There must be No leakage from the valve glands, fitting tanker body, and any part of the Tanker / lorries.
- Driver must have valid original heavy vehicle driving license.
- Driver must have valid original computerized NIC.
- Driver of the vehicle should know the use of fire extinguishers.
- Tank lorries be marked with "Danger – Chemicals" at the rear.
- Tank lorries drivers should have protective equipment such as chemical rubber gloves, apron and face shield in the cabin of tank lorries.
- Tank lorries should have original valid fitness certificate.
- The driver of the lorries must follow NRL safety & security rules & regulations while inside Refinery premises.
- Any damage to NRL property due to negligence of driver or / and any defects in the vehicles must be fully compensated by the supplier. In such case the cost estimation for the repair of the defects as provided by NRL will be final and binding.
- Driver must be competent, must have deriving skills and possess good health.
- Tank Lorries must also have a sprag (a piece of wooden or metal wedge) for placing between spokes for preventing Tank lorries from rolling during parking.

6. Price Quotation invited as under:

- 6.1 Price should be quoted on F.O.R (NRL) basis in the format as per ANNEX-1 attached hereto. The quoted price should be valid for supplies for one-year period effective from the date of issue of purchase order, OR till such extended time that full quantity against the purchase order's quantity is completed. The price must be inclusive of all handling & transportation charges as transportation / handling of the chemical from the supplier's work will be their responsibility.
- 6.2 Our preference is price validity for one year, however the supplier may also quote their 'SPOT' price in ANNEX-II. In case spot prices are not quoted by all the suppliers, NRL will ask the remaining suppliers who have not quoted their spot price to quote the same at the time of bid opening. It is therefore preferable that all the suppliers must quote both the prices i.e. prices remaining valid for one year as well as spot price.
- 6.3 Quotation should be accompanied by Earnest Money Rs.250,000/- furnished in the shape of Pay Order/Demand Draft favoring National Refinery Limited A/C company named mentioned on Pay Order. Cheque / Bank Guarantee will not be acceptable.
- 6.4 The earnest money of successful bidder will be retained by NRL as security deposit till completion of supply.

- 6.5 The earnest money of the unsuccessful bidders will be returned within 15-days after finalization of order on successful bidder(s) or within validity period.
- 6.6 MSDS: material safety data sheets (MSDS) is also required to be submitted with the quotation.
- 6.7 Quotation should be valid for 30 days for acceptance by NRL from the date of opening of Commercial Bids. The validity may be extendable for 15 days as may be requested by NRL
- 6.8 Quotation should be submitted as required in ANNEX-I & ANNEX-II.
7. Offer received after bid opening will not be entertained.
8. Offer not conforming to the required specification and not on the basis of material delivery at designated place inside Refinery premises will not be considered.
9. Payment against supplies will be made within 21 days from the date of receipt of bills along with Delivery Challan in original duly verified/acknowledged by our Warehouse.
10. Offer should be in a sealed envelope duly marked Ref: No. PUR/46912 Due Date: 08-07-2025 (3:00 P.M.). Personally submitted / dropped in the Tender Box which is laid in NRL main reception at the above address on or before due date and time on any working day between (Monday to Friday) up to 08-07-2025 till 3:00 P.M. MSDS and sales tax registration copy should also be attached with the quotation.
11. Offers by post or courier will also be acceptable provided it is received on any working day (Monday to Friday) up to 08-07-2025 till 3:00 P.M. in a sealed envelope. No offer will be accepted / considered after due date & time.
12. Tenders will be opened on 08-07-2025 at 3:00 P.M. in the presence of NRL Bid opening committee and bidders or their representative who may wish to attend the bid opening. Successful bidders will be informed accordingly through letter within validity period.
13. Penalty : It is to be clearly understood that supply of goods as per NRL specification and delivery schedule is very essential. Accordingly, in refusal to supply the material once order is placed shall liable to :
 - 13.1 Cancellation of order and forfeiture/encashment of bidders/suppliers Earnest Money or Security Deposit, as the case may be.
 - 13.2 Black-listing of such bidders from doing business/future tendering with NRL in future.
14. NRL reserves the right to accept or reject any/all offer or to award reduced quantities without assigning any reason.

NOTE:- Tender documents shall be signed by Authorized representative of the bidder along with stamp in confirmation to contexts of Tender documents.

ANNEX-1

NATIONAL REFINERY LIMITED
7-B, KORANGI INDUSTRIAL AREA, KORANGI, KARACHI.
PHONE: PABX- 35060842-35060608 / (Ext. 2478 / 2235);
UAN # 111-675-675 FAX: 35054679, 35054663

QUOTATION (PRICE VALID FOR ONE YEAR)
(TENDER REF. PUR / 46912 - DUE ON: 08-07-2025 AT 3:00 P.M.)
SUPPLY OF CAUSTIC SODA LIQUID

Quotation should be submitted as required below:

CAUSTIC SODA LIQUID.	
	PMT Price (Rs.) 50% Concentration Basis.
	QTY: 1000 MT
Basic Price Rs. / MT	
Handling + Transportation charges Rs. / MT	
SUB. TOTAL, Excl. GST Rs. / MT	
GST APPLICABLE @	
Delivery price / MT including GST Rs./ MT	
Total price for 1000 MT with GST.	

1. The above quoted rate will be applicable for one year period from the date of issue of purchase order by NRL, OR till such extended time that full quantity against the purchase order's quantity is completed.

SIGNATURE & SEAL

SIGNED BY AUTHORIZED PERSON: _____
(NAME): _____

SEAL OF THE BIDDER:

Date: _____

ANNEX-II**NATIONAL REFINERY LIMITED**

7-B, KORANGI INDUSTRIAL AREA, KORANGI, KARACHI.

PHONE: PABX- 35060842-35060608 / (Ext. 2478 / 2235); FAX: 35054679, 35054663

UAN # 111-675-675 FAX: 35054679, 35054663

QUOTATION (SPOT PRICE)

(TENDER REF. PUR/46912 - DUE ON: 08-07-2025 AT 3:00 P.M.)

SUPPLY OF CAUSTIC SODA LIQUID

Quotation should be submitted as required below:

CAUSTIC SODA LIQUID.	
	PMT Price (Rs.) 50% Concentration Basis.
	QTY: 1000 MT
Basic Price Rs. / MT	
Handling + Transportation charges Rs. / MT	
SUB. TOTAL, Excl. GST Rs. / MT	
GST APPLICABLE @	
Delivery price / MT including GST Rs./ MT	
Total price for 1000 MT with GST.	

1. The above quoted price is our SPOT price.

SIGNATURE & SEAL

SIGNED BY AUTHORIZED PERSON: _____

(NAME): _____

SEAL OF THE BIDDER:

Date: _____